

# **Tero International Team Charter**

A Team Charter clearly describes the team's purpose, operating guidelines, responsibilities, measures of success and scope of authority.

Your Team Charter has many benefits:

- Focuses the team.
- Helps build the team.
- Reduces conflict.
- Creates team identity.

## **Purpose**

Why does our team exist? Who do we serve?

## **Responsibilities**

What do we have to do to accomplish our team's purpose? What activities are we responsible for?

## **Boundaries**

What limits have been set for us? What kinds of decisions can we make? What kinds of decisions do we need to get approval for?

## **Ground Rules**

How will our team make decisions? How will we resolve conflicts?

## **Meetings**

How often and how long will we meet? Where and when will we meet? Who will serve as the meeting leader?



## **Tero International**

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